



## JOB OPENING

**POSITION:** Ophthalmic Technician

**STATUS:** Part Time

**REPORTS TO:** Business Manager

**LOCATION:** Ann Arbor

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### GENERAL DESCRIPTION:

Perform tests and measures eye function to assist Ophthalmologist to diagnose and treat eye disorders and disease.

### ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE:

- Completes forms including patient, family and social history. Document chief complaint.
- Tests patient's far acuity, near acuity, peripheral vision, depth perception, and color perception.
- Examines eye for abnormalities of cornea, and anterior and posterior chambers.
- Examines eye for any exterior abnormalities.
- Applies drops to anesthetize, dilate, or medicate eyes. Measures intraocular pressure of eyes (glaucoma test).
- Tests for ocular motility.
- Tests patient's field of vision, including central and peripheral vision, for defects, and charts test results.
- Measures axial length of eye.
- Performs other tests and measurements as requested by Ophthalmologist including A-scans, B-scans, fundus photography, angiography, corneal topography, HRTII, visual field, and pachymetry.
- Gives instructions to patients concerning eye care.
- Perform various other duties as requested to accomplish the task at hand.
- Must possess high level reasoning ability

### MINIMUM KNOWLEDGE, SKILLS & ABILITIES REQUIRED:

Education:

- High school diploma
- COA – proof of current certification and CPR status, COT – proof of current certification and CPR status. Non-certified – completion of home study course and preparation for COA certification within one year of hire date. Obtain COA after one year working under an Ophthalmologist. CPR certification required.

## **WORKING CONDITIONS:**

- You may experience long periods of standing and walking, lifting and assisting patients in and out of exam chairs. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- You may experience occasional exposure to communicable diseases and other conditions in a clinic environment.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

**Any inquiries to this position, please contact Human Resources at [humanresources@tlcmi.com](mailto:humanresources@tlcmi.com)**

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